



BREAMORE PARISH COUNCIL

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Minutes of the Special Meeting of BREAMORE PARISH COUNCIL Held in Hulse Hall on Monday 11th June 2018 at 7.30pm

18.74 PRESENT: Cllr Lynne Aggas in the Chair, Cllrs Michael Hulse, Anthony Swift (left at 7.48pm after item 18.78) and Peter Turner with Vicky Eden (Clerk) in attendance.

18.75 APOLOGIES: Apologies received and accepted from Cllrs Hilary Bowen and Paul Harling. Apologies received after the meeting from Cllr Cain.

18.76 DECLARATIONS OF INTEREST: No declarations of interest declared

18.77 PUBLIC PARTICIPATION: No members of the public present.

18.78 PLANNING - PLANNING APPLICATIONS RECEIVED:

APPLICATION NO: 18/10659
TYPE: Full Planning Permission
SITE: ROBERTS COTTAGE, THE MARSH, BREAMORE SP6 2EJ
DESCRIPTION: Boundary wall
COMMENTS DEADLINE: 19th June 2018

Following discussion, the following recommendation was **RESOLVED:**

PAR3: We recommend PERMISSION, for the reasons listed below:

- The proposed work would be an enhancement in the conservation area.
- The proposed work would replace a poor quality fence
- The proposed work would be consistent with the Breamore Design Statement

The Clerk is to advise New Forest District Council (NFDC) accordingly.

APPLICATION NO: 18/10366 / 18/10367
TYPE: Full Planning Permission / Listed Building Alteration
SITE: Outwick Farm, Outwick, Breamore SP6 2BT
DESCRIPTION: Single-storey rear extension; demolish conservatory and rear porch; open up fireplace and form cupboards in bedroom 1; remove stud walls to study, sitting room and bedrooms; create stud walls to form utility/W.C., ensuite and bedroom; create wall between sitting room and new kitchen; remove 2 external walls in new kitchen; first floor window in rear elevation
(AMENDED PLANS & DESCRIPTION)
COMMENTS DEADLINE: 27th June 2018

Following discussion, the following recommendation was **RESOLVED:**

PAR1: We recommend PERMISSION, for the reasons listed, but would accept the decision reached by the District Council's Officers under their delegated powers:

- As per comments forwarded after 9th April 2018 special meeting, the members believe that the listed building is in need of attention and sensitive refurbishment. The removal and replacement of the existing conservatory will enhance setting.

The Clerk is to advise New Forest District Council (NFDC) accordingly.

18.79 FINANCE

- a. **Internal Audit Report:** The internal audit report undertaken on 4th June 2018 was received by the Parish Council. Content was noted and will be addressed throughout the financial year. Website to be updated accordingly.
- b. **Approve and Complete Exemption Certificate 2017-18:** Breamore Parish Council **RESOLVED** to complete the Certificate of Exemption on the Annual Governance and Accountability Return 2017-2018 as it meets the criteria of a smaller authority where the higher of gross income or gross expenditure did not exceed £25,000 in the year of account ended 31st March 2018. The section was signed by Chairman and Clerk accordingly and will now be forwarded to the external auditor
- c. **Consider and Approve the Annual Governance Statement:** The Parish Council **RESOLVED** to approve the Annual Governance Statement 2017/2018 The section was signed by Chairman and Clerk accordingly. Website to be updated.
- d. **Consider and Approve the Accounting Statements:** The Parish Council **RESOLVED** to approve the Accounting Statements 2017/2018 The section was signed by Chairman and Clerk accordingly. Website to be updated.
- e. **To receive dates for the smaller authority's period for the exercise of public rights:** Notice of public rights and publication of annual governance and accountability Return will commence on 13th June 2018 and end on 24th July 2018 in line with regulations
- f. **EXPENDITURE:** It was **RESOLVED** that the following cheques were written and signed accordingly:

Cheque No	Payee	Details	TOTAL COST
410	Ellingham, Harbridge & Ibsley Parish Council	GDPR Training for Chairman – 29 th March 2018	£36.00
411	Woodgreen Parish Council	GDPR Training for Clerk – 29 th March 2018 (1/3 costs)	£12.00
412	Do The Numbers Ltd	Internal Audit Fee	£160
	Hulse Hall	Rental of Hulse Hall for Quadrant Meeting – 4 th June 2018	Nil cost

18.80 HULSE HALL MANAGEMENT COMMITTEE: The Hulse Hall annual accounts were received by members prior to the meeting and the parish council **RESOLVED** to sign accordingly. Some concerns were noted and it was confirmed that the Clerk is seeking legal advice relating to the constitutional relationship between the Parish Council and Hulse Hall Management Committee

There being no further business the Chairman closed the meeting at 8.58pm

Minutes, including appendices and other documentation, can also be found on our website:

www.breamore.gov.uk

These are draft minutes until approved at the next meeting